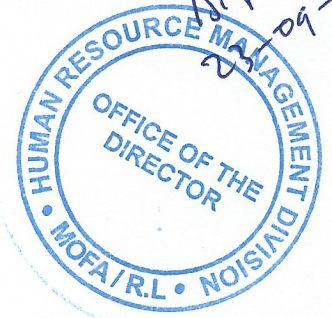


- Excellent communication and interpersonal skills
- Strong ability to develop and maintain professional relationship with internal and external stakeholders
- Acts with honesty and integrity
- Knowledgeable of Civil Service Standing Orders and relevant policies
- Ability to meet deadlines and execute project
- Sound decision-making based on thorough analysis
- Proficient in Microsoft Application including Word, PowerPoint, and Excel.
- Problem solving skills



Application Process

Interested candidates are invited to submit their application, including a cover letter, detailed resume, and copies of relevant academic and professional qualifications, to the following address:

Office of the Human Resource Director, Ministry of Foreign Affairs, Liberia
Capitol Hill, Tubman Boulevard, Monrovia, Liberia

Email: **hr@mofa.gov.lr**

Deadline for Applications: **October 6, 2025**

The Ministry of Foreign Affairs is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. Qualified female candidates are encouraged to apply.

Please note: Only qualified applicants will be contacted.

Join us in shaping the future of Liberia through an effective economic diplomacy and international cooperation.