



MINISTRY OF FOREIGN AFFAIRS  
REPUBLIC OF LIBERIA

## **RESIDENTIAL PROPERTY APPRAISAL SOLICITATION**

### **REQUEST FOR PROPOSAL FOR APPRAISAL SERVICES FOR GOL PROPERTY VALUATION IN MADRID SPAIN**

**REFERENCE NO.: RL/MFA/2-3/0560/'17**

1. The Liberian Government through the Ministry of Foreign Affairs requires the services of a Registered and Certified Residential Property Appraisal to undertake Appraisal Services of its Ambassador's Residence in the Madrid Providence in Spain. The property is a single-family house sitting on its parcel of land.

2. The Ministry now invites eligible Residential Property Appraisal firms to indicate their interest and provide both financial and technical proposal to perform the required Services as described above. Interested Appraisal Firms or independent property valuers must provide information that they are suitably qualified to perform the services which will not be limited to the following:

A. Appraisal firms or independent property valuers must show that they have been accredited by a reputable organization/Government to perform the required services.

B. Appraisal firms or independent property valuers shall demonstrate that its core business is to conduct Appraisal Services.

C. Appraisal firms or independent property valuers shall demonstrate that it has executed similar assignments in the providence of Madrid within the last three (3) years with a proven track record.

D. Appraisal firms or independent property valuers should submit the following documents:

1. Business Profile with an Appraisal or Valuation Portfolio
2. Provide proof of education as a property appraisal with a minimum of 200 hours of classroom education.
3. Business registration if applicable

4. Article of incorporation if applicable
5. The Appraisals must be Certificated by either the municipality of MADRID or the Providence of Madrid or the National Government of Spain
6. Current Appraisal or Property Valuator License
7. Must have a membership with the Board of Appraisal and/or property Valuators from any of the providences in Spain
8. Current tax clearance if applicable

Eligibility criteria: Establishment of the short-list and the selection procedure shall be purely based on the evaluation results of our consultants in line with PPCC regulations. The successful Appraisal Firms or Independent Property Valuators will be selected to provide the GoL a fair market value of the property and provide guidance of the sale of the property in accordance with the Government of Liberia rules to dispose of all its assets.

The Ministry is under no obligation to shortlist any appraisal firm or firms who express interest.

Interested Appraisal firms or independent valuers may obtain further information at the address below from Monday to Friday between 9:00 AM and 3:00 PM

Expression of Interest must be delivered to the address below by 15:00 hours (local time) on May 31, 2017.

Appraisal Services for Liberia's Ambassador Residence situated in Madrid Providence in Spain

**Attention:**

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Signed:

Approved:

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